

SCC VOLUNTEER OPPORTUNITIES

Fall 2010

I WOULD LIKE TO BE CONTACTED ABOUT THE FOLLOWING OPPORTUNITIES:

- ___ **Board of Directors:** top management team of SCC charged with fiduciary responsibilities.
- ___ Board SubCommittees:
 - ___ **Program Committee:** responsible for the operations of the Center (support services, programs and activities)
 - ___ **Sedona TimeBank Potluck:** event on Sept. 3 (celebration and orientation meetings)
 - ___ **SCC Calendar Rollout Party:** event on Sept. 10 (celebration, calendar sales, hors d'oeuvres and music, Red Rock News coverage)
 - ___ **Community Planning Forum:** event on Sept. 25 (two hour community conversation followed by served lunch)
 - ___ **Sustainable Funding Part II:** event on Oct. 21 (two hour financial planning seminar for non-profits over a light meal)
 - ___ **Mitzvah Day:** event on Nov. 14, 2010. Organizing 700+ volunteers for a massive one-day community-side day of volunteerism (registration, crafts, parking, food, data-entry, thank you letters)
 - ___ **Fiscal Committee:** responsible for the fiscal affairs of the Center (reporting, budgeting, investment and auditing)
 - ___ **Development Committee:** responsible for fundraising (marketing and communication)
 - ___ **Tax Credit Program:** major annual source of donations (mailings, column writing and public presentations)
 - ___ **2011 Calendar Program:** six month project of Flowers for Food calendar sales, all proceeds supporting the SCC Meals on Wheels (distribution, collection, special events and sales)
 - ___ **Alternative Gift Gala:** event on Dec. 1 benefiting an alliance of non-profit organizations (decorations, invitations, music, menu planning and tickets)
 - ___ **Loving Bowls:** event on Dec. 11 at the Sedona Arts Center (serving chili, set up and tear down of the Art Barn)
- ___ **Meals on Wheels:** Volunteer drivers to deliver mid-day meals to homebound seniors.
- ___ **Congregate Lunch:** Host, serve or entertain at our community on-site lunch M-F at noon.
- ___ **TeleCare:** Place well-being phone calls to a small number of homebound folks one day a week.
- ___ **Pool Host:** Volunteer to greet members and oversee the pool during open swim hours.
- ___ **Kitchen/Catering:** Alternative kitchen programming, event planning, catering support.
- ___ **Newsletter:** Layout, graphic design, writing or advertising sales for seasonal newsletter.
- ___ **Stewardship:** Nurturing relationships with SCC volunteers and donors, offering ongoing appreciation.

NAME: _____ PHONE: _____ ALT. PHONE: _____

ADDRESS: _____

Email ADDRESS: _____

AVAILABILITY (Please mark days AND TIMES you are able to volunteer at the Center)

Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____